

JOB ANNOUNCEMENT

The United Congregations of Metro-East seeks a full time Executive Director.

The United Congregations of Metro-East (UCM), is an interfaith-based, multi-cultural community organization. UCM's coalition of congregations transcends the divisive barriers of race, economic status, religion, partisan politics and geographical boundaries to unite in a powerful voice for justice. Our mission is to eliminate the root causes of systemic injustice in our region.

United Congregations of Metro-East is an affiliate member of Gamaliel. Gamaliel trains community and faith leaders in building political power and creating organizations that unite people of diverse faith and races.

The UCM Executive Director builds the power of the organization by organizing people and money. The Executive Director manages all aspects of UCM activities including, recruiting new member organizations, training leaders, and raising funds to meet budget requirements.

The Executive Director participates in developing the policy and procedures which carry out the vision and mission of the United Congregations of Metro-East and implements policies as directed and developed by the Board of Directors. The Executive Director should have experience managing grants and contract compliance, while assuring the continued development and growth of the entire organization, including the creation and implementation of annual and long range plans.

The Executive Director recruits, hires and oversees staff and runs the day to day operations of the organization. As a Gamaliel Organizer, the Executive Director develops his/her Gamaliel leadership training abilities and trains leaders at the local, state and national levels.

Requirements for this position:

- Bachelor's Degree (4 yrs. college) and professional community organizing experience.
- Community organizing experience with grassroots groups and low-income people.
- Ability to work with groups of people from diverse ethnic, economic and religious backgrounds.
- Experience working with coalitions and other organizations on successful issue campaigns.
- Strong commitment to social justice and social change.
- Prior supervisory experience.
- Fundraising experience.
- Strong communication, writing and administrative skills.
- Ability to work flexible hours including nights and weekends.
- Ability to travel in state with some national travel required.
- Spanish language speaker a plus
- Must live within the metropolitan area

The salary for this position is commensurate with experience in organizing and administrative skills. No phone calls.

Interested, please click this link to an application and resume for consideration.